

**ST. LUCIE COUNTY BOARD OF COUNTY COMMISSIONERS
POSITION REQUEST FOR FISCAL YEAR 2017-2018**

DEPARTMENT: County Attorney		Division: Criminal Justice	
POSITION TITLE: Sr. Analyst		(attach job description)	
		FTE: 1.000	
SALARY:	\$61,000	JOB CODE:	
BENEFITS:	\$34,038	PAY GRADE	21
TOTAL BUDGET:	\$95,038	PAY SCALE:	

JUSTIFICATION:

This position is for a Senior Analyst. This will allow us to promote our current Analyst and hire an Analyst to work with our current Analyst. Our current Analyst has been with the County since 2006. His responsibilities have grown exponentially from just talking care of our Criminal Justice Department to creating and operating systems for the State Attorney, Public Defender and Court Administration. He operates the Drug Court, Mental Health Court and Veterans Court data bases as well. This workload is too much for one person . Creation will allow the current Analyst to train a new Analyst to ensure a smooth transition when the current Analyst retires.

POSITION # (to be assigned by HR after approval):	ACCOUNT#: 001-2360-512000-200
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Please route in the following order:

	Approved <input type="checkbox"/>	Not Approved <input type="checkbox"/>
Ceretha Leon, Director of Human Resources	Approved <input type="checkbox"/>	Not Approved <input type="checkbox"/>
Asheley Hepburn, OMB Director If outside budget process, route as follows:	Approved <input type="checkbox"/>	Not Approved <input type="checkbox"/>
Mark Satterlee, Deputy County Administrator (if applicable)	Approved <input type="checkbox"/>	Not Approved <input type="checkbox"/>
Howard, Tipton, County Administrator	Approved <input type="checkbox"/>	Not Approved <input type="checkbox"/>
Date of Board Approval or Date of Budget Adoption if requested in budget process (if applicable)		